

Conservation Commission Meeting Notice

TO: Cape Elizabeth Conservation Commission
DATE: **Tuesday, December 8, 2015**
TIME: **7:00 p.m. - 9:00 p.m.**
PLACE: Lower Level Conference Room, Town Hall

Agenda

1. Call Meeting to Order
2. Citizen Comments
3. Minutes: November 10, 2015 minutes
4. **2015 Greenbelt priorities.** Update from Commission members and staff, including but not limited to the following:
 - Cottage Brook to Ocean House Rd trails (#4, 6)
 - Pollack Creek to the Spurwink River (#13)
 - Gull Crest Outer Loop improvements
 - Great Pond boat racks
 - General trail management (including CTT signs, dog license info brochure)
5. Planning Board Review. No Planning Board meeting will be held in December.
6. Monthly Trail walk.
7. Adjourn meeting. The next Conservation Commission meeting is scheduled for January 12, 2016.

cc: Michael McGovern
Town Council Chair

Public Participation at Conservation Commission Meetings

The intent of this policy is to allow for public participation by interested parties and to provide for orderly commission deliberation.

Speaking on topics on the regular Conservation Commission meeting agenda

After the public comment period has been opened, any person wishing to address the Conservation Commission shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or

name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Conservation Commission. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the Conservation Commission members present. The time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority vote of the Conservation Commission members present. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Conservation Commission has begun its deliberations on an item, no person shall be permitted to address the Conservation Commission on such item.

Speaking on topics not on the regular Conservation Commission meeting agenda

Persons wishing to address the Conservation Commission on an issue or concern local in nature, not appearing on the agenda, may do so at a regular Conservation Commission meeting during any public comment period. Any person wishing to address the Conservation Commission shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by a majority vote of the Conservation Commission members present.

Decorum

Persons present at Conservation Commission meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Conservation Commission meetings may only address the Conservation Commission after being recognized by the chair.